

**PIATT COUNTY SOIL AND WATER
CONSERVATION DISTRICT**

MONTHLY BOARD MEETING MINUTES

MAY 18, 2010

Chairman, Bruce Stoddard called the monthly Board Meeting, of the Piatt County Soil and Water Conservation District, to order at 7:00 p. m. on MAY 18, 2010. The meeting was held at the USDA Building, Conference Room in Monticello, IL. Those present were:

DIRECTORS PRESENT:

Chairman, Bruce Stoddard, Vice Chairman John Beckhart, Sec-Treas. Derrick Bruhn, Bill Meyer and Loyd Wax

ASSOCIATE DIRECTORS PRESENT:

Dylan Gallagher

DIRECTORS & ASSOCIATE DIRECTORS ARRIVING LATE:

None

DIRECTORS & ASSOCIATE DIRECTORS ABSENT:

Associate Directors Kurt Robson and Doug Gucker

NRCS PERSONNEL:

District Conservationist, Michelle Lewis

DISTRICT PERSONNEL:

Terre Zeigler, CREP Assistant
Jonathon Manuel, Resource Conservationist,
Phyllis Muse, Adm. Coordinator,

MINUTES:

Chairman, Bruce Stoddard asked if there were any additions or corrections to the April, 2010 Board meeting minutes. There being no further additions or corrections to the minutes, The Chairman entertained a motion to approve the minutes as presented.

Loyd Wax made a motion to approve the minutes as presented. Motion seconded by Bill Meyer. Motion carried.

TREASURER'S REPORT:

The Treasurer's Report and Bank Statements for April, 2010.

Motion made by Derrick Bruhn to accept the Treasurer's report & bank statements as presented. Motion seconded by John Beckhart. Motion carried.

Derrick signed the Bank Statements for April, 2010.

OLD BUSINESS:

Illinois State Envirothon Update:

The State Envirothon was held at Allerton Park on May 13 & 14. Christian County placed 1st, Iroquois County placed 2nd, Madison County placed 3rd, and Piatt County placed 4th out of 16 teams. Monticello also won Forestry and tied for first place in Aquatics.

NEW BUSINESS:

Civil Rights Review:

Michelle went over some Civil Right Policies and after some discussion the Board of Directors and staff signed off on the Policies except for Bill Meyer.

The policies need to be reviewed and signed annually.

CPP:

Bruce Stoddard has two projects completed and needs board approval for payment.

Brian Luftman's waterway has been completed and just waiting for signatures.

John Beckhart made a motion to approve payment on the completed CPP projects including Bruce Stoddard's project at Lodge and to include the tile as long as the bills are submitted in a timely matter. Motion seconded by Derrick Bruhn. Motion carried.

Local Work Group:

Michelle explained the need for the Local Work Group to meet. She discussed the process of ranking the concerns and matching the concerns with EQIP practices.

It was decided to hold a meeting on Thursday, June 3 at 8:00 a.m. at the USDA Building, conference room.

Michelle will send out letters to the group along with the practices and concerns to be matched and ranked before the meeting date.

Review Co-operative Working Agreement SWCD/NRCS:

Michelle presented copies of the MOU summary between SWCD & NRCS to the Board and staff. After being reviewed and discussed the board voted to sign off on the summary.

John Beckhart motioned that the Board sign off on the MOU Summary between SWCD & NRCS. Motion seconded by Loyd Wax. Motion Carried. Chairman, Bruce Stoddard signed the MOU Summary.

FOIA Training:

Jonathon and Phyllis both have FOIA training on June 17, 2010 from 10:00 to 12:00 at the State Fairgrounds at the Department of AG. The Board was ok with the employees attending the training.

Employee Evaluation Committee:

John Beckhart motioned that Derrick, John and Loyd serve as the Employee Evaluation Committee and Derrick will serve as the Chairman of the committee. Motion seconded by Loyd Wax. Motion carried.

Summer Conference:

The AISWCD Annual Meeting / Summer Conference will be held July 26 – July 28, 2010 at the Hilton Hotel in Springfield. Registration is a \$40.00 flat fee no matter how many per county register to attend. In previous years the registration fee I thought was \$10.00 per person. However the fees were 1 – 2 Directors and /or employees were \$80.00 /person. 3-4 attending was \$70.00/person and 5 or more attending was \$60/person.

John Beckhart motioned to approve for staff to attend the Conference. Motion seconded by Bill Meyer. Motion carried.

Bruce Stoddard volunteered to attend the Annual Meeting as the Voting Delegate and Loyd Wax will be the Voting Alternate.

Check Approval for Musser Forests Invoice:

The District sold trees to the Dean McCartney Trust for a CREP Project. The trees were ordered from Musser Forests and the invoice amount was \$4,117.72. Phyllis would like to get the Boards' approval to sign the check for Musser Forests since it is over \$1,000.00. The District made a profit of \$1348.78 from the sale of the trees.

John Beckhart made a motion to approve for Phyllis to sign the check for the Musser Forests invoice of \$4117.72. Motion seconded by Derrick Bruhn. Motion carried.

Chairman, Bruce Stoddard entertained a motion to approve all the Old and New Business.

John Beckhart made a motion to approve all the Old and New Business. Motion seconded by Derrick Bruhn. Motion carried.

BILLS: Paid and unpaid:

Motion made by John Beckhart and seconded by Derrick Bruhn to approve all bills paid & unpaid. Motion carried.

NRCS DISTRICT CONSERVATIONIST REPORT:

Michelle Lewis, District Conservationist submitted her written report as attached.

SWCD STAFF REPORTS:

CREP Assistant's Report:

Terre Zeigler, CREP Assistant was unable to attend.

Resource Conservationist's Report:

Jonathon Manuel, Resource Conservationist, submitted his report as attached.

Administrative Coordinator's Report:

Phyllis Muse, Administrative Coordinator, submitted her report as attached.

Derrick Bruhn made a motion to approve the staff reports. Motion seconded by John Beckhart. Motion carried.

TIME SHEETS & EXPENSE REPORTS:

Motion made by Derrick Bruhn and seconded by John Beckhart that the Board signs off on the time sheets and expense reports. Motion carried.

Next Board Meeting:

The next Board meeting is scheduled for Tuesday, June 15, 2010 at 7:00 p.m. at the USDA office in Monticello.

John Beckhart made a motion to approve the scheduled meeting on June 15. Motion seconded by Derrick Bruhn. Motion carried.

ADJOURNMENT:

There being no further business, Chairman, Bruce Stoddard entertained a motion to adjourn the meeting.

Motion was made by John Beckhart and seconded by Derrick Bruhn to adjourn the meeting. Motion carried. Meeting adjourned at 8:45 p.m.

Minutes taken and transcribed by:
Phyllis Muse, Administrative Coord.

Approved by:
Bruce Stoddard, Chairman

Signature

Date

H/my doc/minutes
May 18, 2010 mins.doc.