

**PIATT COUNTY SOIL AND WATER  
CONSERVATION DISTRICT**

**MONTHLY BOARD MEETING MINUTES**

**JUNE 15, 2010**

Chairman, Bruce Stoddard called the monthly Board Meeting, of the Piatt County Soil and Water Conservation District, to order at 7:00 p. m. on June 15, 2010. The meeting was held at the USDA Building, Conference Room in Monticello, IL. Those present were:

**DIRECTORS PRESENT:**

Chairman, Bruce Stoddard, Vice Chairman John Beckhart, Sec-Treas. Derrick Bruhn

**ASSOCIATE DIRECTORS PRESENT:**

Dylan Gallagher

**DIRECTORS & ASSOCIATE DIRECTORS ARRIVING LATE:**

None

**DIRECTORS & ASSOCIATE DIRECTORS ABSENT:**

Directors Bill Meyer and Loyd Wax; Associate Directors Kurt Robson and Doug Gucker

**NRCS PERSONNEL:**

District Conservationist, Michelle Lewis

**DISTRICT PERSONNEL:**

Terre Zeigler, CREP Assistant was unable to attend  
Jonathon Manuel, Resource Conservationist,  
Phyllis Muse, Adm. Coordinator,

**MINUTES:**

Chairman, Bruce Stoddard asked if there were any additions or corrections to the May, 2010 Board meeting minutes. There being no further additions or corrections to the minutes, The Chairman entertained a motion to approve the minutes as presented.

**Derrick Bruhn made a motion to approve the minutes as presented. Motion seconded by John Beckhart. Motion carried.**

**TREASURER'S REPORT:**

The Treasurer's Report and Bank Statements for May, 2010.

**Motion made by Derrick Bruhn to accept the Treasurer's report & bank statements as presented. Motion seconded by John Beckhart. Motion carried.**

Derrick signed the Bank Statements for May, 2010.

The two CDs at CIB and First State Bank are near maturity. After some discussion the Board decided to roll the CDs over into another 3 mo. and 5 mo. CD.

**John Beckhart motioned to roll the CD at CIB bank over to a 3 mo. CD and the CD at First State Bank into a 5 mo. CD Motion seconded by Derrick Bruhn. Motion carried.**

**OLD BUSINESS:**

Local Work Group:

The Local Work Group met on June 3, 2010 at the USDA Building, Conference room in Monticello. Those present identified the four top concerns in Piatt County and then identified conservation practices that addresses the concerns that the District would like to see included through EQIP. The Sangamon River Watershed was listed as the geographic region in the District that should receive priority status. Also listed was the Kaskaskia River Watershed which is in need of surface drainage practices not currently available through EQIP. Then the group developed 10 questions and assigned points that will determine how the application addresses the district's priorities. The rankings, concerns and questions will be reviewed by NRCS.

**NEW BUSINESS:**

IDOA Grant Funds & AISWCD Dues FY 2010:

The District received Operation funds from IDOA in the amount of \$29,729.66. This is allocation for the 1<sup>st</sup> and 2<sup>nd</sup> quarters for FY 2010.

AISWCD dues for the 1<sup>st</sup> and 2<sup>nd</sup> quarters of FY 2010 are due within 30 days after receiving the allocation. The amount due is \$891.89. This is 3% of \$29,729.66.

**Derrick Bruhn motioned to pay the AISWCD dues of \$891.89 for the 1<sup>st</sup> and 2<sup>nd</sup> quarter of FY 2010. Motion seconded by John Beckhart. Motion carried.**

Summer Conference – Auction Item:

John Beckhart will be attending Summer Conference/Annual Meeting. The State Association will be paying for John's Registration fee, meals and room. Bruce Stoddard will be attending the Annual Meeting as a Voting Delegate and Loyd Wax as an Alternate. The District will need to pay for Bruce & Loyd's registration fee.

AISWCD Resolutions:

The Board discussed each of the Resolutions sent out to the Districts by AISWCD. These Resolutions are to be voted on at the Annual Meeting. The District board voted to pass all the Resolutions.

- #1 – Educate Land Owners to the Threat of Garlic Mustard and Eradication of the Plant –  
Yes
- #2 – Establish IL. Envirothon Scholarship Program – Yes

- #3 – Conservation Action Network – “Conservation to the Power of 10” – Yes
- #4 - Establish an Illinois SWCD Standardized E-Mail address – Yes

Grant Writing Workshop:

The Prairie Rivers Network is sponsoring a Grant Writing Workshop on How to Write a Fundable 319 Grant (downstate). Jonathon would like permission to attend this Workshop. After some discussion the Board decided that Phyllis may also attend. The Workshop will be held in Bloomington on Wednesday, June 23<sup>rd</sup> from 1:00 – 5:00 p.m.

**John Beckhart made a motion that the Board allows Jonathon and Phyllis to attend the Grant Writing Workshop. Motion seconded by Derrick Bruhn. Motion carried.**

CREP Meeting:

There will be a CREP meeting held on Tuesday, June 22 at the IDOA Building in Springfield. This meeting is for the purpose of explaining about the new CREP program, the CREP Coordinator sub-grant agreements that are being administered by AISWCD and IEPA, and the forms to be completed, reporting requirements, and limitations of both the CREP Program and the CREP Coordinator Program. Representatives from AISWCD, IDNR and IEPA will be attending and conducting the meeting. Jonathon would like permission to attend this meeting. The Board thought that Jonathon and Phyllis should probably both attend.

**John Beckhart motioned to approve for Jonathon and Phyllis both to attend the CREP meeting. Motion seconded by Derrick Bruhn. Motion carried.**

CPP:

Bruce Stoddard has 3 CPP contracts for Water & Sediment Control Basins that have been completed and approved by IDOA. The District would like for the Board to sign off on the Contracts for payment.

**John Beckhart motioned to approve Bruce’s 3 CPP Contracts for payment. Motion seconded by Derrick Bruhn. Motion Carried. John Beckhart signed off on the Contracts.**

Jonathon has several other contracts that need to be approved and signed by the Board in order for the District to be able to hold the funds for the projects. These need to be signed before June 30, 2010. The Board approved for Bruce Stoddard to sign the forms as Jonathon completes the contracts.

**Derrick Bruhn motioned that Bruce Stoddard be able to sign the CPP contracts as the forms are completed. Motion seconded by John Beckhart. Motion carried.**

Phyllis asked permission from the Board to transfer the CPP Interest funds (\$813.14) from the Illinois Funds Program Account to the First Mid-Illinois Bank & Trust Account.

**John Beckhart made a motion to approve the transfer of Interest funds (\$813.14) from the Illinois Funds Program Account to the First Mid-Illinois Bank & Trust Account. Motion seconded by Derrick Bruhn. Motion carried.**

LUC Meeting:

The next LUC meeting is scheduled for June 30 at 10:00 a.m. and will be held at Weldon Springs State Park. Dewitt County will be cooking on the grill and etc for the lunch. Need a head count of how many Directors will be attending. John Beckhart will attend and possibly Bruce and Derrick along with staff.

Audit:

The Annual Audit will be performed by Gorenz & Associates and is scheduled for August 13, 2010.

Review Budgets for FY 2010 and FY 2011:

The Board reviewed the Budget for 2010 and did not wish to make any amendments to the budget. Phyllis went over the projected budget for FY 2011. It will be on the agenda for board approval next month.

**Motion made by John Beckhart to approve all the Old and New Business. Motion seconded by Derrick Bruhn. Motion carried.**

**BILLS: Paid and unpaid:**

**Motion made by Derrick Bruhn and seconded by John Beckhart to approve all bills paid & unpaid. Motion carried.**

**NRCS DISTRICT CONSERVATIONIST REPORT:**

Michelle Lewis, District Conservationist submitted her written report as attached.

**SWCD STAFF REPORTS:**

CREP Assistant's Report:

Terre Zeigler, CREP Assistant was unable to attend.

Resource Conservationist's Report:

Jonathon Manuel, Resource Conservationist, submitted his report as attached.

Administrative Coordinator's Report:

Phyllis Muse, Administrative Coordinator, submitted her report as attached.

**Derrick Bruhn made a motion to approve the staff reports. Motion seconded by John Beckhart. Motion carried.**

**TIME SHEETS & EXPENSE REPORTS:**

**Motion made by Derrick Bruhn and seconded by John Beckhart that the Board signs off on the time sheets and expense reports. Motion carried.**

**Next Board Meeting:**

The next Board meeting is scheduled for Tuesday, July 20, 2010 at 7:00 p.m. at the USDA office in Monticello.

**ADJOURNMENT:**

There being no further business, Chairman, Bruce Stoddard entertained a motion to adjourn the meeting.

**Motion was made by Derrick Bruhn and seconded by John Beckhart to adjourn the meeting. Motion carried. Meeting adjourned at 9:15 p.m.**

Minutes taken and transcribed by:  
Phyllis Muse, Administrative Coord.

Approved by:  
Bruce Stoddard, Chairman

---

Signature

Date

H/my doc/minutes  
June 15, 2010 mins.doc.